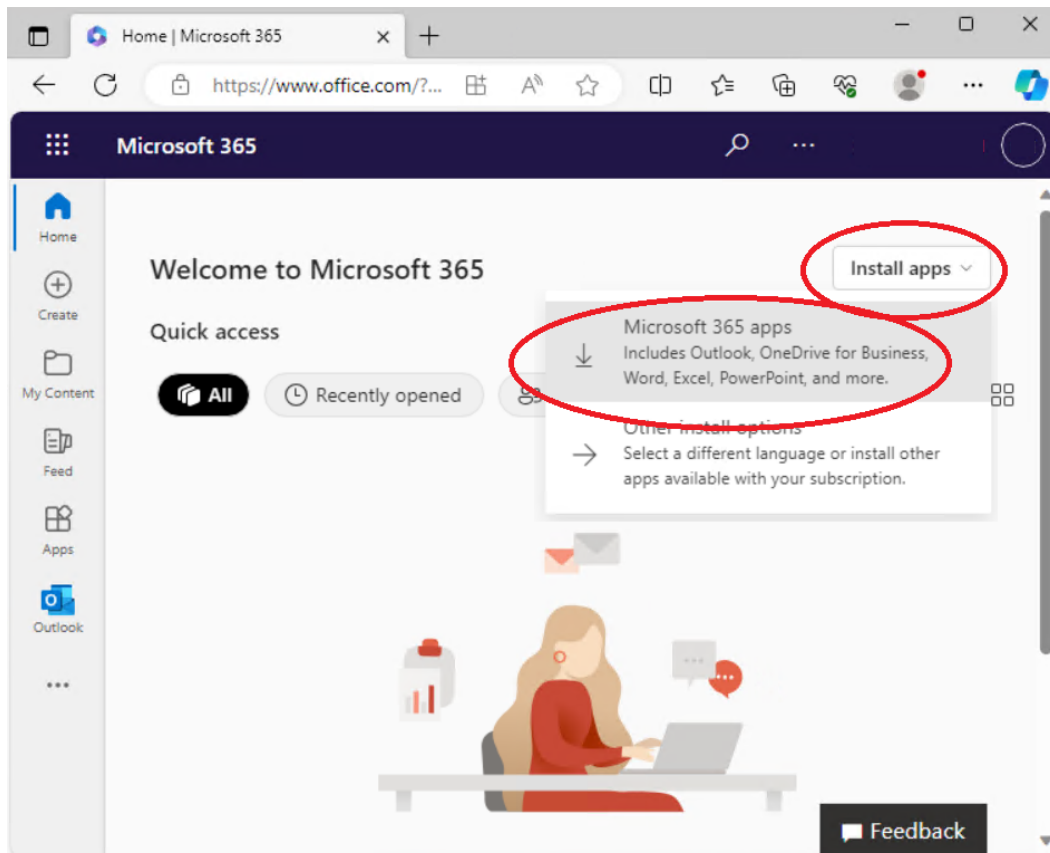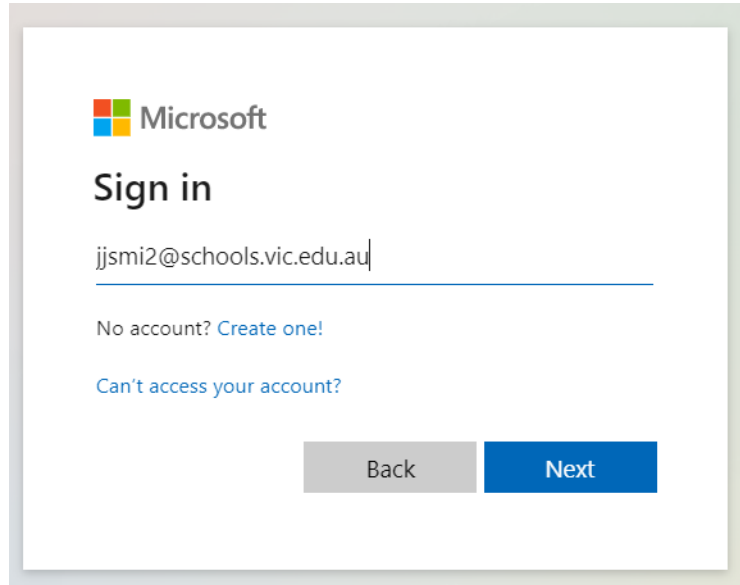# Microsoft Office 365 Free for Education

Students at Boort District School are able to install a free copy of Microsoft Office by using their using their student eduPass Email credentials (supplied by Vic Dept of Edu)
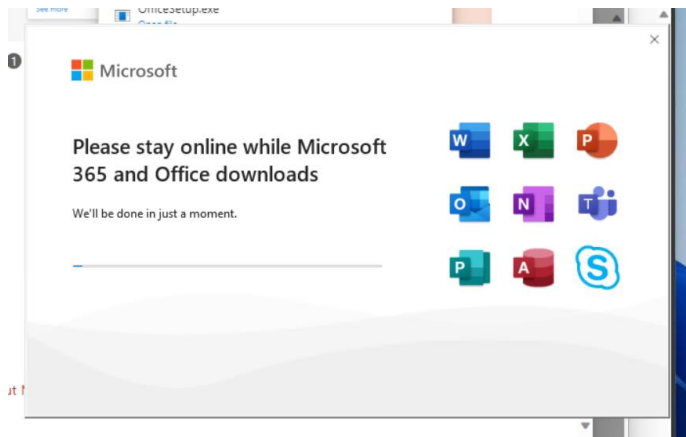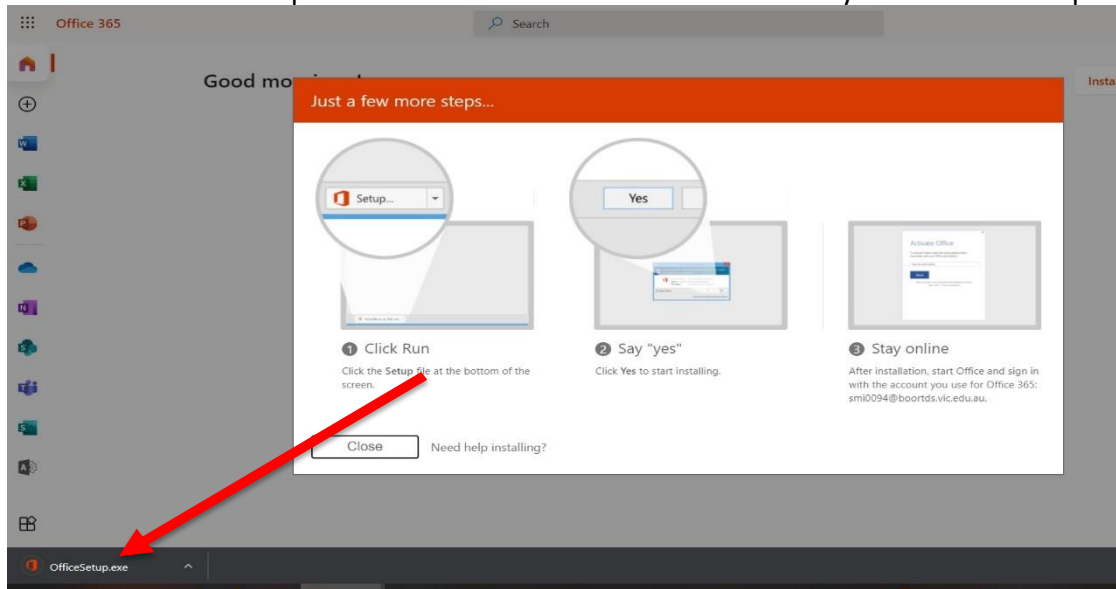
Go to http://office.com and select '**Sign In**' in the Top Right

Sign in with your eduPass username and password (email example: jjsmi2@schools.vic.edu.au) sign into microsoft

Top right select '**Install Office'** and then select '**Office 365 Apps**'
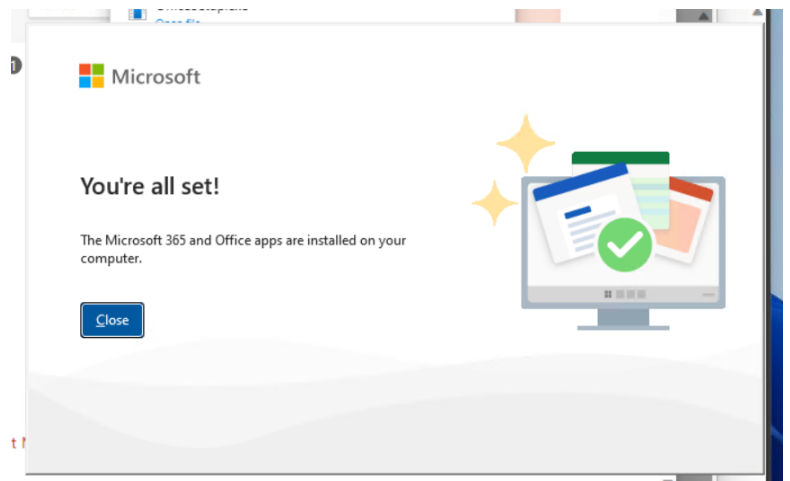
Download the setup file and then click to Run – choose **Yes** if you are asked for permission
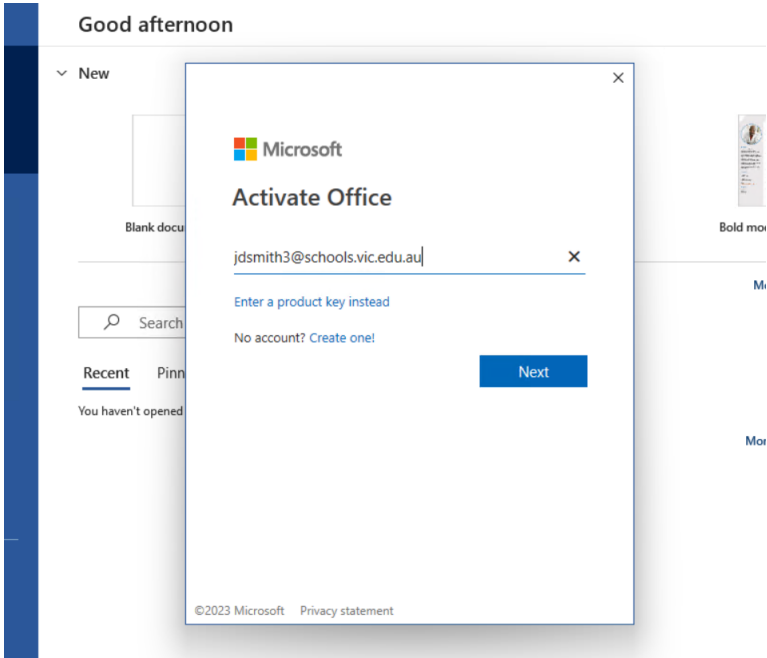
Wait while it prepares

Installation can take 15mins to 1hour depending on your Internet connection.

Close when the installation has finished.

You may need to sign in with your eduPass credentials to activate Office 365